



**TO:** Pennsylvania Parole Board Members

**FROM:** Deborah Carpenter  
PA Board Secretary

**DATE:** September 15, 2022

**RE:** Board Meeting Minutes  
**August 17, 2022**

In compliance with *Act 175*, known as the *Sunshine Law*, effective September 17, 1976, the Office of Board Secretary provided notification to the public of the scheduled meeting on August 17, 2022 of the Pennsylvania Parole Board.

The public meeting convened at 9:03 AM at Riverfront Office Center in Harrisburg, PA with Chairperson Theodore Johnson presiding. A quorum of Board Members was present.

### **Attendance**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Chairperson Ted Johnson                 | <input type="checkbox"/> BD Member Leo Dunn                                | <input checked="" type="checkbox"/> BD Member Tony Moscato    |
| <input checked="" type="checkbox"/> BD Member Marcus Brown                  | <input checked="" type="checkbox"/> BD Member Jim Fox                      | <input checked="" type="checkbox"/> BD Member Linda Rosenberg |
| <input checked="" type="checkbox"/> BD Member Khadija Diggs                 | <input checked="" type="checkbox"/> BD Member Jack Daneri                  | <input checked="" type="checkbox"/> BD Member Elizabeth Penna |
| <input checked="" type="checkbox"/> Alan Robinson, Chief Counsel            | <input checked="" type="checkbox"/> Deb Carpenter, Board Secretary         |   |
| <input checked="" type="checkbox"/> Neil Malady, Policy/Legislative Affairs | <input type="checkbox"/> Scott Woolf, Director – Office of Board Secretary |   |
| <input checked="" type="checkbox"/> Chief Hearing Examiner Mike Potteiger   | <input checked="" type="checkbox"/> Laura Treaster, Special Assistant      |   |
| <input checked="" type="checkbox"/> Brett Bucklen, DOC Statistics           | <input checked="" type="checkbox"/> Meghan Dade, SOAB Executive Director   |   |
| <input checked="" type="checkbox"/> Janaki Theivakumaran, SOAB Exec. Asst.  | <input checked="" type="checkbox"/> Tara Gross, Office of Victim Advocate  |   |
| <input checked="" type="checkbox"/> Brian Platt, DOC Legal                  | <input checked="" type="checkbox"/> John Manning, Deputy Chief Counsel DOC |   |

Chairperson Johnson recognized public guests:  
Mark Bergstrom, Pennsylvania Sentencing Commission

### **APPROVAL OF JULY BOARD MEETING MINUTES**

Board Member Fox motioned to approve the July 20, 2022 Parole Board minutes. Board Member Moscato seconded the motion. The Parole Board unanimously approved the minutes.

## **DEPARTMENT OF CORRECTIONS – REVIEW OF THE DOC RECIDIVISM REPORT**

Brett Bucklen, Director of Planning, Research and Statistics, for the Department of Corrections presented the 2022 Recidivism Report to the Parole Board.

### **OFFICE AND STAFF REPORTS**

#### **Office of Victim Advocate (OVA)**

Victim Advocate Supervisor, Tara Gross

- The opening script for F2F should be read to ensure all key items are addressed.

#### **Sexual Offenders Assessment Board (SOAB)**

Executive Director Megan Dade

- Nothing to report.

#### **Communications/Media Report**

Special Assistant Laura Treaster

- Working on projects and assisting senior staff as needed.
- Planning the Erie Parole symposium.

#### **Policy and Legislative Affairs Report**

Policy and Legislative Affairs Director Neil Malady

- House is back in session on September 12, 2022 and Senate on September 19, 2022.
- Starting the process to report out to the Governor's transition team for the upcoming change in Administration.

#### **Office of Chief Counsel Report**

Chief Counsel Alan Robinson

- Updated the Board on staffing levels with one attorney being out on long term leave.

#### **Office of Hearing Examiners Report**

Chief Hearing Examiner Michael Potteiger

- Hearing reports will now show prior revocation on the same period of parole to ensure the case is reviewed by the appropriate decision makers.
  - Case will be noted to advise on previous revocation decision.

#### **Board Secretary Report**

Board Secretary Deb Carpenter

- Update given on how DOC is now handling all misconducts.
  - All misconducts will come to the Board when the inmate has an unexecuted grant of parole in place and incurs a misconduct during the release process.
  - Further discussions will be had regarding misconducts and the new guidelines.

### **Board Secretary Office Report**

Board Secretary Deb Carpenter on behalf of Board Secretary Office Director Scott Woolf

- Workgroup for the E361 is meeting regularly to ensure all requirements of the new parole guidelines are being captured.
- OnBase Mobile Application is now being looked at by PSDC IT.

### **ADJOURNMENT**

At 10:44 AM Board Member Moscato made a motion to adjourn the public session. The motion was seconded by Board Member Fox. The Board Members voted unanimously to adjourn the public session.